**Position:** **Contract Sr. Regional Clinical Research Associate**

**Reports to:** **Sr. Manager, Clinical Operations**

**Location:** **Home-based (Positions currently available in US: Southeast and San Francisco Bay Area; Canada: Toronto)**

**Specific Responsibilities:**

- Conduct study visits (Feasibility, PSSV, SIV, IMV, Close-Out) for the purpose of assessing the sites ability to effectively conduct the trial per the protocol, ICH-GCP, and local requirements and to evaluate ongoing site performance
- Assist in audit preparation activities
- Conduct co-monitoring activities to provide oversight of CRO performance and external CRA performance
- Responsible for clinical site training
- Develop collaborative partnerships with clinical sites and Investigators
- Create project specific documents and tools e.g., Monitoring Guidelines and Conventions, Meeting materials/ manuals, tracking spreadsheets/databases, training tools/materials, etc
- Maintain timely and effective communication among CRAs and with Clinical Manager
- Keep Clinical Manager apprised of study issues, seek guidance as appropriate
- Support CPMs as required in relationship management tasks (e.g. tracking study metrics, sample management, supplies, etc.)
- Support study activities for multi-center, US and/or global studies; may work across multiple programs
- Other duties and assignments as required for the overall success of studies
- Duties may change based on business need and the current status of clinical programs

**Qualifications / Requirements:**

- Experienced "Remote Sr. CRA" with excellent verbal and written communication skills
- Excellent organizational, record retention, time management, decision making, customer service, and interpersonal skills
- Ability to work in a cross-functional environment
- Good command of written and spoken English language
- Experience working with CROs required
- Ability to travel domestically/internationally as required (up to 50%)
- Education: BS/BA, RN, or equivalent with at least 5 years clinical trial monitoring / clinical trial management and vendor management experience in accordance with CFR, GCP and ICH Guidelines
- Proficiency with Microsoft Office (Excel, Word, PPT, etc.)

**About Aimmune Therapeutics, Inc.**
Aimmune Therapeutics is a clinical-stage biopharmaceutical company founded to address the unmet medical need in food allergy, which currently has no approved treatments. Our mission is to improve the lives of people with food allergies, based on our proprietary desensitization treatments in development. Aimmune's lead investigational drug for peanut allergy, AR101, is in Phase 3 clinical testing in North America and Europe. Headquartered in the heart of San Francisco's biotechnology hub, Brisbane, California, Aimmune has additional offices in the Kings Cross area of London, and in Raleigh, North Carolina.

**Qualified candidates should forward a resume and cover letter, including a statement of interest, availability, and experience to Human Resources (careers@aimmune.com) with the job title in the subject line.**

Aimmune Therapeutics is an Equal Opportunity Employer.
Principals only; no recruiters please.